



NEW YORK STATE CONTINUING LEGAL EDUCATION BOARD

Email: yearendreport@nycourts.gov • Website: www.nycourts.gov/attorneys/cle

Accredited Provider - Year-End Report - 2023

Provider Name _____

Address _____

Contact Name _____

Phone _____ Email _____

Please provide the following additional information:

1. Number of traditional live classroom-format (Format 1) programs offered ***in*** New York State in 2023 for which at least one New York CLE Certificate of Attendance was issued: _____
2. Number of traditional live classroom-format (Format 1) programs offered ***outside*** of New York State in 2023 for which at least one New York CLE Certificate of Attendance was issued: _____
3. Number of live simultaneous transmission-format programs where questions ***were allowed*** during the program (Format 2) offered in 2023 for which at least one New York CLE Certificate of Attendance was issued: _____
4. Number of live simultaneous transmission-format programs where questions ***were not allowed*** during the program (Format 3) offered in 2023 for which at least one New York CLE Certificate of Attendance was issued: _____
5. Number of fully interactive videoconference-format (Format 4) programs offered in 2023 for which at least one New York CLE Certificate of Attendance was issued: _____
6. Number of prerecorded/on-demand-format (Format 5) programs for which at least one New York CLE Certificate of Attendance was issued in 2023: _____
7. Total number of programs presented in a format not included above, "Other," (Format 6) for which at least one New York CLE Certificate of Attendance was issued in 2023 (describe format below*): _____

*Description of other format: _____

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|---|---|
| 8a. Total number of programs offering credit in "Ethics and Professionalism": _____ | 8b. Total number of programs offering credit in "Diversity, Inclusion and Elimination of Bias": _____ |
| 8c. Total number of programs offering credit in "Cybersecurity-Ethics": _____ | 8d. Total number of programs offering credit in "Cybersecurity-General": _____ |
| 9a. Financial aid requests received: _____ | 9b. Financial aid requests granted: _____ |

10. Please attach to this report the following additional information:

- **CLE Activity Table**
- For **every format** in which your organization is approved to present CLE programs (including the traditional live classroom format), a description of your attendance verification procedures, along with any relevant forms.
- If there is a fee charged for any of your programs, a detailed description of your organization's Financial Aid Policy.
- **A sample program.** Select one program presented by your organization in 2023 that is representative of the type and caliber of program your organization provides to New York attorneys. Please include ***ALL*** of the following: (a) brochure or announcement; (b) timed agenda; (c) speaker biographies; (d) complete set of written materials distributed to the attendees; (e) attendance list; (f) sample evaluation questionnaire; and (g) sample completed New York CLE Certificates of Attendance, one for an attendee and one for a faculty member.
- **Email your report, along with the attachments listed in item 10, as PDF file(s) (up to 15 MB total), on or before January 31, 2024, to: yearendreport@nycourts.gov.** Please do not mail a printed copy of the Year-End Report.