

Financial Aid Policy Guidelines for CLE Providers

All applicants seeking Accredited Provider status or individual course accreditation are required to have available a financial aid policy for New York attorneys who wish to attend their courses, but who are unable to attend due to cost considerations. Applications that do not include a financial aid policy for courses or programs offered for a fee are ineligible for CLE Board review.

The New York State Continuing Legal Education Board receives many inquiries regarding the requirement that a detailed financial aid policy be submitted with all applications for Accredited Provider status and for accreditation of individual courses. This requirement has been established in an effort to provide affordable CLE programs for New York attorneys who are unable to attend due to cost considerations.

The financial aid policy must be described in detail in the application. The description must include the specific procedures to be followed by applicants seeking financial aid as well as the specific criteria for the receipt of such aid.

The CLE Board encourages providers to adopt financial aid policies that include fee waivers for unemployed attorneys and fee reductions on a sliding scale for attorneys with annual incomes of \$75,000 or less. For example, the following guidelines might be applied:

Unemployed	Full scholarship
Income up to \$50,000	75% discount
Income \$50,000 to \$75,000	50% discount
Income above \$75,000	No discount

The CLE Board further encourages providers to include in their financial aid policies provisions for fee reductions and/or fee waivers for attorneys in public service.

There is no one specific financial aid policy that must be followed. The CLE Board will consider all reasonable policies.