

Q&A
Request for Proposals #074
Case Management and Outreach Liaison Services
Auburn Drug and Alcohol Treatment Court, Cayuga County, New York

1. Regarding #3 in Section II, Project Information: the RFP says that the the court will track and improve drug court performance. What outcome measurements are requested?
 - A. *Number 3 is referring to contracting with an independent evaluator to work with project staff to conduct an evaluation of the proposed services. These evaluation services are not part of the Project Services required under this bid. The Outreach Liaison and the Intensive Case Manager would be responsible for ensuring appropriate data is collected and maintained.*
2. Regarding Section IV, Minimum Qualifications, we have, in the past, had counseling programs that could assess and diagnose substance use disorders. How far back can we go to demonstrate this minimum qualification?
 - A. *The applicant must possess at least two years of experience, and the RFP is silent on the time period during which that experience occurred. However, all relevant prior experience will be considered.*
3. Regarding #3 in Section V, Project Services, “Develop and implement screening tools to assess for overdose risk and prioritize high risk offenders for treatment services.” Does ADATC have this in place already?
 - A. *No, ADATC does not have a specific overdose risk tool in place.*
4. Regarding the required staffing for the Intensive Case Manager (ICM): Question: Is the ICM expected to be a full-time position expected to carry a caseload of 15 high risk participants per year)?
 - A. *Yes, the Intensive Case Manager is expected to be a full-time position.*
5. Will the ICM be working in the Auburn Courthouse, or located onsite at the outlying courts?
 - A. *The Intensive Case Manager will be housed at the Auburn Courthouse but would be expected to travel within Cayuga County to work with participants and justice court staff.*