

Questions and Answers
Request for Proposals #059
Drug Treatment Services, Rochester City Drug Court

1. In order to meet the listed budget requirements, we have to input an offsetting revenue amount as each year is over the approved budget. If I put in a negative expense (i.e. a revenue assumption) it messes up the indirect (agency admin) calculation. How do we input a revenue assumption?
 - A. No additional (offsetting) revenue or associated expenses is to be included in the budgets themselves, and the budgets submitted must not exceed the available funds for any given period. Only funds requested under the grant may be included in the budgets, and indirect costs must be calculated only on the basis of those requested funds.

If items in the budget will be funded outside of the requested funds, those revenues and associated expenses may be discussed in the budget narrative. Please also note, however, that UCS will not compensate the awarded applicant for any item listed in its budget that is being covered by outside funding.

2. For the Rochester City Drug Court Treatment Services RFP, can we close the budget gap with billable services that fit the program model?
 - A. If items in the budget will be funded outside of the requested funds, those revenues and associated expenses may be discussed in the budget narrative, but no additional (offsetting) revenue or associated expenses should be included in the budgets themselves. Additionally, as indicated in question #1, UCS will not compensate the awarded applicant for any item listed in its budget that is being covered by outside funding.
3. Is there a template for the budget narrative?
 - A. No, the budget narrative format is at the discretion of the applicant; provided it must otherwise adhere to the requirements in the RFP.
4. Section V. Project Services sets for the staffing expectations for the project. Must the application include the positions as identified in the RFP or will full consideration be given to proposals with alternate staffing models? Specifically, can a Physician's Assistant replace the Nurse Practitioner?
 - A. UCS will only consider individuals to perform the services who are titled differently than those referenced in the RFP, if, in the sole determination of UCS, any such individual possesses recognized qualifications necessary to perform the services that are equal to or greater than the title referenced in the RFP. Any such determinations, if required, shall only be made by UCS as part of the RFP evaluation process.
5. Would a model that utilizes a different staff mix be considered as long as all identified duties and activities are fully covered be considered? For example, a Projected Director who is a certified Social Worker and completes the duties set forth for both positions be considered?
 - A. See answer to question 4, above.
6. What is the current Rochester City Drug Court (RCDC) case load?

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- A. The Opioid Stabilization Court has 50 active cases and the Rochester City Drug Court has 400. This project will serve 50 unique individuals per year.
7. Will the project manage 50 individuals at any given time or a total of 50 unique individuals over the course of the program year?
- A. The project will provide services to 50 unique individuals per year.
8. What is the current intake and closure rates for RCDC participants? How many new individuals are assigned monthly and how many leave, for any reason, in a typical month?
- A. Participants on average are in the Opioid Stabilization part for 45 to 90 days and can continue into the Drug Treatment Court program which requires a minimum of 12 months participation.
9. What # /% of current RCDC participants are receiving SUD or OUD treatment at the time they are assigned and what % of new participants are not in treatment?
- A. Every participant in the RCDC is referred for treatment. All participants are screened for eligibility for the drug court and once they are deemed eligible, all participants are referred for SUD or OUD treatment.
10. What #/% of current RCDC participants do not have Health Insurance?
- A. Approximately 10 percent of participant enter without health insurance. They are directed to a Facilitated Enroller to begin the application process to obtain Medicaid.
11. What #/% of current RCDC participants required assistance with transportation/bus pass?
- A. Most current participants do not have modes of transportation and it is anticipated that the majority of participants going forward will need assistance to get to the court house as well as to treatment and/or other appointments as mandated by the court.
12. How often is the average RCDC participant required to appear in court? Is daily or weekly contact with the Court required?
- A. Participants are required to attend court daily unless otherwise noted by the Judge.