

Questions and Answers
Request for Proposals #058
Evaluation Services, Rochester City Drug Court

1. Can you advise if this RFP is for an evaluation or consulting to help you select the technology and vendor/partner to implement the solution or is this RFP for a vendor to provide both the consulting and to implement your solution for the \$120,000 in funding that was secured?
 - A. As indicated in Article V of the RFP UCS seeks proposals for evaluation services, as detailed therein.

2. If this is for evaluation/consulting will bidding on this opportunity [restrict] a proposer from securing the follow on [up] implementation work.
 - A. Bidding on this project does not preclude a vendor from bidding on future projects.

3. What are the specific data points for SAMSHA that you are interested in the vendor collecting?
 - A. SAMHSA requires a GPRA be completed at three different points in time for each participant – intake, 6 months and at discharge.

4. Does the Rochester Drug Court currently have any GRPA & SAMHSA tracking/reporting systems in place?
 - A. No. The evaluator will assist the court in developing a tracking/reporting system to identify participants who need to have a GRPA completed. The GPRA data collected is submitted electronically into the SPARS database system developed by SAMHSA at the time each one is completed. Data entered into the system can be exported into a database for research purposes.

5. What metrics are the court currently using to measure court/treatment performance? Are metrics aligned with or are taken from the specifications of any particular state/national standards body?
 - A. The court is not currently using any metrics to measure court/treatment performance at this time.

6. Will the Rochester Opioid Court be part of a larger drug court?
 - A. The project is for the Rochester Opioid Court. Once a participant completes the mandates of the Opioid Court they can go into the Rochester Drug Treatment Court to continue treatment services.

7. In regards to – “assist the court on an ongoing basis” on Page 5 & 6, section V of the RFP, is it UCS’s expectation that the selected vendor will be participating in the data tracking process? Or is USC asking the vendor to set up the design, process, and methodology for the court to do the tracking?
 - A. The evaluator is expected to assist the court with developing a GPRA tracking system to ensure data is being collected at the appropriate points in time as required by SAMHSA.

Questions and Answers
Request for Proposals #058
Evaluation Services, Rochester City Drug Court

8. Who would be responsible for the posting of the data in the database, as referenced on page 5 of the RFP? The selected vendor or the court itself?
 - A. The court and evaluator will work collaboratively to ensure all data is being entered into the SPARS database and to collect all necessary data to complete a process and outcome evaluation.

9. What is the anticipated staffing pattern for the court to assist with the management of this program?
 - a. Will there be new staff hired once the program begins? If so, will they be on board and ready to go from day one of the program?
 - b. Will some or all of the new staff (if new staff is hired) be shared with the existing staff of the current drug court?
 - A. New staff will be hired to work in partnership with the court to implement the proposed project.

10. Will the staff of the new program have any experience with the data elements referenced in the RFP? If so, will the staff have a sense of the data elements needed to measure program success?
 - A. The evaluator and court staff will work collaboratively to identify program success.