

Questions Received and Answered by the Question Deadline  
RFP P&CS #051  
Drug Court Recovery Support Services  
Peekskill City Drug Treatment Court

1. Is the \$60,000 for one year or for the entire 4-year period?  
*The total available funding for the entire proposed contract period of May 1, 2019 – December 31, 2022 is \$60,000.*
  
2. If it is for the 4-year period, the funding per year is approximately \$17,000. We anticipate hiring one full-time person to operate the program, and will pay for the additional expenses (over \$17,000) out of some other sources. How can we show this on the Expense Budget Form?  
*The Required Budget Form must only include those expenses that the applicant intends to fund with the available funding under this RFP. Applicants may discuss how costs may be shared with other funding sources in the required Budget Narrative.*
  
3. On the Document Enclosure Checklist for Attachment 1 - Standard Request for Bid Clauses and Forms, there are only two forms listed as required: 1. the Non-Collusive Bidding Certificate and 2. the Corporate Acknowledgment. There are other forms included in Attachment 1 on your website. Does that mean that those other forms do not need to be completed and signed?  
*As stated on the Document Enclosure List, only pages 3 and 4 of Attachment I are required.*
  
4. In the (c) Proposed Service Delivery Section of the instructions, Question 15 requests the bidder to "identify and describe partnerships and/or collaborations with ..... or other entities that will participate as partners in the proposed program". This section has a limit of 5 pages. We are receiving multiple Letters of Support from agencies in the Peekskill area. Can we include those letters as an Appendix to the RFP or should only the agencies who submit Letters be listed in this section and the Letters themselves excluded?  
*Letters of Support are not required. Applicants may list the agencies or individuals who have provided such letters of support in their response to Question 15.*