

**RFB# 8JD-RMCFP-001A018-Catt Co: Q&A Prior to the mandatory pre-bid conference 11/15/2018**

Q - Pursuant to receiving and review of the new re-bid RFB, we find NO significant change as compared to the 1st RFB, which we submitted a response to, and with that said would the Court accept our last response that was submitted? The new bid presents no new findings or specs that would change our original response and price. If not, would the Court consider waving the mandatory pre-bid conference requirement for any vendor that has already inspected and attended the last pre-bid conference?

A – No Award was declared for the last solicitation making it, and all responses associated with it, null and void. While there have been no significant changes to the general, detailed or technical specifications from the last solicitation, this re-bid is now considered the only bid for this project. As such, any bidder interested in submitting a response this time must follow all instructions put forth in the specification for RFB# 8JD-RMCFP-001A018-Catt Co. including, but not limited to, attending the mandatory pre-bid conference and submitting the correct Exhibit A/Pricing Sheet labeled RFB# 8JD-RMCFP-001A018-Catt Co.

Q – Will Cattaraugus County accept a bidder from outside New York State?

A – Yes.

Q – Can the bidder store files from Cattaraugus County in a facility outside of New York State?

A – Yes, out of state is acceptable. Out of country is not.

Q – Can Cattaraugus County confirm the requirement of the 95% accuracy of the OCR?

A – The goal is to achieve 95% accuracy, as is stated on page 10 of the Bid Package

Q - Does Cattaraugus County have a desired timeline for the project's completion?

A – The project is to be completed no later than July 31, 2019.

Q – What is the anticipated volume of case file requests during the project, in reference to the section titled “Access During Conversion Process” on page 16?

A – In an effort to minimize interruptions the court will only request files one-time each week unless it is imperative that the court have a certain folder.

Q – What is the anticipated time for the files to be stored after image delivery, before they can be destroyed?

A – It is anticipated that this might take up to 60-days. Once scanning is completed and the court receives the files on a solid state hard drive, we will seek authorization to destroy documents. We will notify the vendor once authorization is granted, at which time the vendor can have the documents shredded and provide court with proof of same