

NEW YORK LEGAL EDUCATION OPPORTUNITY (LEO) PROGRAM
APPLICATION INSTRUCTIONS

1. THE FOLLOWING IS THE LIST OF DOCUMENTS YOU **MUST** SUBMIT TO COMPLETE YOUR APPLICATION.
 - a. **Two Letters of Recommendation:** At least one letter should be from a faculty member of your college.
 - b. **Resume:** A one-page resume which documents your education, work experience, extracurricular activities, community involvement, honors and awards.
 - c. **Academic Transcript:** From the university or college that granted your degree; may be unofficial copy.
 - d. **LSAT Report:** A copy or printout of the report is sufficient.
 - e. **List of Law Schools:** A list of all law schools to which you have applied this year and current status (pending, admitted, wait-list, denied)
 - f. **FAFSA Report:** A copy or printout is sufficient.
 - g. **Personal Statement:** Provide a personal statement of two double-spaced pages describing the significant personal and educational life events that led you to apply to law school, including why you think you can benefit from the NY LEO Program. You may include any other personal information that you believe would be relevant to your suitability to be admitted to NY LEO.
 2. ALL DOCUMENTS LISTED MUST BE SUBMITTED IN PDF FORMAT.
 3. ALL ATTACHED DOCUMENTS MUST BE NAMED AS FOLLOWS: LASTNAME.FILENAME.PDF
 - a. EXAMPLES:
 - i. SMITH.RESUME.PDF
 - ii. SMITH.DISCIPLINED.PDF
 - iii. SMITH.RESIGNED.PDF
 - iv. SMITH.CONVICTED.PDF
 - v. SMITH.CHARGES.PDF
 4. SAVED APPLICATIONS MAY BE MODIFIED AS MANY TIMES AS NEEDED UNTIL IT'S SUBMITTED.
- WHEN YOU ARE READY TO SUBMIT YOUR **FINAL** APPLICATION, YOU MUST CERTIFY THE
5. APPLICATION BY SELECTING 'YES' PRIOR TO SAVING. (CERTIFICATION DEFAULT IS SET TO NO)