

STATE OF NEW YORK
COUNTY OF OTSEGO
ONEONTA CITY COURT

THE PEOPLE OF THE STATE OF NEW YORK

vs.

NOTICE OF APPEAL

City Court Docket No. _____

Defendant

PLEASE TAKE NOTICE THAT THE ABOVE NAMED _____
(Appellant)

HEREBY APPEALS TO THE OTSEGO COUNTY COURT FROM THE CONVICTION AND SENTENCE
ENTERED ON

_____ AND FROM EVERY PART THEREOF.

DATED: _____

Signature of Appellant/Defendant

Address of Appellant/Defendant

TO: ONEONTA CITY PROSECUTOR, MICHAEL GETMAN, ESQ.
16 DIETZ STREET
ONEONTA, NEW YORK 13820

OTSEGO COUNTY DISTRICT ATTORNEY
183 MAIN STREET, COUNTY OFFICE BUILDING
COOPERSTOWN, NEW YORK 13326

INSTRUCTIONS FOR SERVICE OF THE NOTICE OF APPEAL

- ▶ A PARTY TO THE ACTION CANNOT SERVE THE NOTICE OF APPEAL. IT MUST BE SERVED BY SOME OTHER PERSON 18 YEARS OR OLDER (CPLR 2103 (a)).
- ▶ After Personal Service or Service by Mail has been completed, an Affidavit of Service (see **form attached**) must be completed and sworn before a Notary Public.
- ▶ The completed Affidavit of Service must be filed with the City Court along with the Notice of Appeal.

AFFIDAVIT OF SERVICE

STATE OF NEW YORK)
COUNTY OF _____)

The undersigned being duly sworn, deposes and says:

_____ Deponent is **not** a party to the action, is over 18 years of age
(name of person serving the document)
and resides at _____
(address of person serving the document)

That on _____, deponent served the within _____ on
(date of mailing/personal service) (Title of document)

(select the appropriate prosecutor)

- Oneonta City Prosecutor, Michael Getman, Esq., 16 Dietz Street, Oneonta, New York 13820
- Otsego County District Attorney at 183 Main Street, Cooperstown, New York 13326

Select one:

- by depositing a true copy of the same enclosed in a postpaid properly addressed envelope in a post office or official depository under the exclusive care and custody of the United States Postal Service.
- by personally delivering the same.

Signature of person serving the document

Printed Name

Sworn to before me this _____
day of _____

Notary Public