



NEW YORK STATE

Unified Court System

OFFICE OF COURT ADMINISTRATION

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TO: Holders of the Financial Planning and Control Manual

SUBJECT: Judicial Hearing Officers/Appellate Division Appointed Special Referees
and Hearing Officers - Per Diem Rate


** This supersedes the provisions of Budget Bulletin number 1709, dated December 28, 2017.*

Effective January 1, 2018, Judicial Hearing Officers shall be compensated at the **per diem** rate of \$400 for each day, or part thereof for which they provide in-court services to the Unified Court System. Judicial Hearing Officers are also eligible for reimbursement of reasonable out-of-pocket expenses incurred in accordance with the performance of their official duties.

Effective May 15, 2018, special referees appointed by the Appellate Divisions to conduct settlement conferences, and hearing officers appointed to conduct hearings in Attorney Discipline matters, shall be compensated at the same per diem rate as that of Judicial Hearing Officers.

Please ensure distribution of this bulletin to all personnel within your respective jurisdictions who may be responsible for the processing of, or the monitoring of internal controls relating to Appellate Division appointed hearing officers and special referees, and Judicial Hearing Officer payments.

NYS UNIFIED COURT SYSTEM
FOR ADMINISTRATIVE
PURPOSES ONLY


Maureen H. McAlary