



**NEW YORK STATE**  
**Unified Court System**

OFFICE OF COURT ADMINISTRATION

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## **Division of Financial Management**

**DFM Bulletin**

**Number 1807**

**June 20, 2018**

TO: Holders of the Financial Planning and Control Manual

SUBJECT: Manual Update – State-Owned Vehicles

This bulletin promulgates an amended Chapter 1.030.3 of Part VI of the UCS Financial Planning & Control Manual, **effective June 4, 2018**. This material describes the policies and procedures applicable to the use of state-owned vehicles, including implementation of the state-owned vehicle Daily Use Log form.

<http://www.nycourts.gov/admin/financialops/FPCM.shtml>

Please ensure distribution of this bulletin to all personnel within your respective jurisdictions who currently are, or may be assigned, use of a state-owned vehicle, as well as to those responsible for monitoring the use of the same.

NYS UNIFIED COURT SYSTEM  
FOR ADMINISTRATIVE  
PURPOSES ONLY

  
Maureen H. McAlary