

Click to access the CHRS FAQ for information regarding How To....., disclosure policies, cases not reported, etc.

Direct Access 'Login' Screen

Criminal History Record Search - Direct Access

Home
CHRS

Options
Login

Resources
open in new window
CHRS FAQs
Pay Connexion FAQ
ACH Origination #s

Help
open in new window
User Guide
Contact Us

Login



SUPPORTED BROWSERS

WE RECOMMEND: IE 8.0, MOZILLA FIREFOX 3.0, OR SAFARI 3.0

For more information, see [Browser-Based Tools & Tips](#).

Message Board : Used to inform customers of office closings, interrupted service, and special notifications.

Message Board

05/16/2013 - This Sunday, 5/19, 12:45 am (EST) to 1:45 am (EST), JP Morgan Chase Pay Connexion application will undergo maintenance. Direct Access customers will not be able to complete searches during this period

03/20/2013 - This Sunday, March 24, 2013 from 12:45 AM until 1:28 AM EST, JP Morgan Chase Pay Connexion application will undergo maintenance. Direct Access customers will not be able to complete searches during this period

Click to view Direct Access 'User Guide' which provides an explanation of the fields displayed in the various screens.

Do you have a Direct Access Account?

No, I have to Create an Account

Please click below to start the account creation process!

Create Account >

Yes, I have an Account

If you have an account, enter your User ID, Password and click the 'Login' link to submit your search request.

Login

User ID

Password

[Forgot your password?](#)

Log In >

Contact us via CHRS@.....

You are required to create an account before submitting a NYS search request.

Used to reset your password.



Criminal History Record Search - Direct Access

Websites

[NYS UCS Home](#)
[CHRS Home](#)

Options

[Login](#)

Resources

open in new window
[CHRS FAQs](#)
[Pay Connexion FAQ](#)
[ACH Origination #s](#)

Help

opens in new window
[User Guide](#)
[Contact Us](#)

Direct Access ' Create Account' Screen



New York State Unified Court System

Criminal History Record Search - Direct Access

Home
CHRS

Options
Login

Resources
open in new window
CHRS FAQs
Pay Connexion FAQ
ACH Origination #s

Help
opens in new window
User Guide
Contact Us

Create Account: Account Information

Direct Access Overview

- Search for a person or company
- Search requests cost \$65.00 per name
- Search results are emailed to customers within 1 business day
- Search results can be viewed online for up to 6 months
- Searches are based on finding an exact match of both the Name and DOB. Any variation of the Name and DOB is not considered a match.

Point of Information

Application process takes one business day.

Public Account

1. Immediate access
2. Search up to 5 names at a time
3. Debit & Credit Card payments
4. Results sent to one email address

Corporate Account

1. Access requires application approval
2. Search up to 50 names at a time
3. Checking Account (ACH), Debit & Credit Card payments
4. Results sent to multiple email addresses

Corporate Account customers have the choice of either ACH or Debit/Credit Card payments.

Click link for information about the Corporate Account application process. See page 3.

Create Public Account

Apply for Corporate Account

Once you complete the 'Create Account' process, you can submit your search request.

The Pay Connexion FAQ has detailed information about JP Morgan Chase's online payment process which includes their convenience fee.

This link provides information about ACH Origination Numbers you may need to report to your bank prior to submitting searches.

Public Account customers can only pay via their Debit/Credit Card account.



Criminal History Record Search - Direct Access

Websites

[NYS UCS Home](#)
[CHRS Home](#)

Options

[Login](#)

Resources

open in new window
[CHRS FAQs](#)
[Pay Connexion FAQ](#)
[ACH Origination #s](#)

Help

opens in new window
[User Guide](#)
[Contact Us](#)



New York State Unified Court System

Criminal History Record Search - Direct Access

Home
CHRS

Options
Login

Resources
open in new window
CHRS FAQs
Pay Connexion FAQ
ACH Origination #s

Help
opens in new window
User Guide
Contact Us

Create Account: Corporate Account Introduction

The NYS Office of Court Administration's (OCA) Criminal History Record Search (CHRS) online **Direct Access - Corporate Account** is available for business entities and corporations on a 24/7 basis. Access to this online application requires previous use of this service within the last 6 months totaling, at a minimum, five to ten search requests.

Requirement

Corporate Account allows users to key the individual(s) full Name and DOB (both are required) and start the initial phase of the search process. Background checks for companies are also part of the CHRS program. CHRS results are verified, reviewed, amended, if necessary, and emailed to our customers with a typical turnaround time of four to five hours. CHRS requests reporting **No Results Found** are returned in **Real Time**. However, the entire search request is **withheld** for review if one or more names result in a record.

The cost for a NYS OCA Criminal History Record Search request is \$65.00. Payment is made at the time of the request via JP Morgan Chase's Pay Connexion On-line payment process (includes a convenience fee which is separate from the cost of the search - see Pay Connexion FAQ) by using your Checking Account (ACH) or Debit/Credit Card.

Payment process and convenience fee.

The application process for a Corporate Account takes about one business day which requires completion of the Customer Data Sheet, issuance of the User ID and Password, and access to the Direct Access login page by providing the URL address.

To apply for this service, contact us at CHRS@courts.state.ny.us or call (212) 428-2916. More information regarding the Direct Access process is provided below via two links. The first link gives you a visual walk-thru of the entire search and payment process. The second link is an FAQ about JP Morgan's Pay Connexion application.

[PDF Visual Walk-Thru](#)

[FAQ for Pay Connexion](#)



Criminal History Record Search - Direct Access

Websites
[NYS UCS Home](#)
[CHRS Home](#)

Options
[Login](#)

Resources
open in new window
[CHRS FAQs](#)
[Pay Connexion FAQ](#)
[ACH Origination #s](#)

Help
opens in new window
[User Guide](#)
[Contact Us](#)

Direct Access 'Setup (Public) Account' Screen

- Home
CHRS
- Options
Login
- Resources
open in new window
CHRS FAQs
Pay Connexion FAQ
ACH Origination #s
- Help
opens in new window
User Guide
Contact Us

Create Account: Setup Account

*Required Field



IMPORTANT INFORMATION

Once your account is created, you will be sent to the Search Request page. Your User ID and Password will be required for future access to the application.

Please take note of your User ID and Password for future search requests.

User ID & Password

Create New User ID *

JSmith

Create your own personal User ID.

NOTE: Passwords must be a minimum of 7 characters in length and composed of at least 1 character from 2 or more of the following 4 categories: upper-case letters, lower-case letters, numbers and the following special characters: '-_#/&@\$;?()'.
[Red arrow points from the note to the Password field]

Password *

.....

Confirm Password *

.....

Create your own personal password.

Full Name

First Name *

John

Last Name *

Smith

Billing Information

Street 1 *

123 Main St

Street 2

City *

Anywhere

State

NY

Zip/Postal Code *

11111

Country *

United States of America

Canadian Province

International State/Province

Phone Number

FORMAT FOR USA ONLY: 555-555-5555

Phone Number *

913-239-0009

Email Address

Email Address *

JSmith@test.com

Confirm Email Address *

JSmith@est.com

< Previous

Next >

Address must match your billing address on file with your banking institution.

Email Address is used to send the JP Morgan Payment Confirmation notice (on page 16), the CHRS Search Request Receipt (on page 18), and CHRS Results (Status Report and CHRS Criminal Disposition Data Sheet - on pages 19 and 20.)

Direct Access 'Verify (Public) Account' Screen



New York State Unified Court System

Criminal History Record Search - Direct Access

- Home**
CHRS
- Options**
Login
- Resources**
open in new window
CHRS FAQs
Pay Connexion FAQ
ACH Origination #s
- Help**
opens in new window
User Guide
Contact Us

Create Account: Verify Account



VERIFICATION

Please verify all information prior to submitting. If any information needs to be changed, click the previous button at the bottom of the page.

User ID

User ID
JSmith11111

Full Name

First Name	Last Name
John	Smith

Billing Information

Street 1
123 Main St

City	State	Zip/Postal Code
Anywhere	NY	11111

Country
United States of America

Phone Number

Phone Number
913-239-0009

Primary Email Address

Email Address
JSmith@test.com

< Previous

Create Account



Criminal History Record Search - Direct Access

Websites

[NYS UCS Home](#)
[CHRS Home](#)

Options

[Login](#)

Resources

open in new window
[CHRS FAQs](#)
[Pay Connexion FAQ](#)
[ACH Origination #s](#)

Help

opens in new window
[User Guide](#)
[Contact Us](#)

Once you have verified the account information and click the 'Create Account' link the next page starts the search process by asking for the number of names (quantity) you want to submit.

Direct Access 'Search Request - Quantity' Screen

New York State Unified Court System
Criminal History Record Search - Direct Access

You are logged in as Miller, Nick [logout](#)

Home
CHRS

Options
▶ **Search Request**
Receipts/Job Status

Resources
open in new window
CHRS FAQs
Pay Connexion FAQ
ACH Origination #s

Help

Search Request: Number of Records to Search

This search process will allow data entry of up to five (5) search requests. Search results will be e-mailed to you upon completion. * Required Field

i If you experience problems submitting a job or never receive a confirmation number from Chase indicating payment, please contact the [CHRS Unit](#) immediately. Please **do not** re-submit the search request.

1. How many searches would you like to submit?

Quantity *
5

Cancel **Next >**

If you experience a technical or system error while attempting to submit a search, do not resubmit your request. Contact the CHRS Unit.

Enter the number of searches you want to submit. Public Account customers have a maximum of 5 searches per request. Corporate Account customers have a maximum of 50 searches per request.

Please read carefully. Ignoring this notice may require you to pay twice for the same search.

Click the 'Next' button to enter the Full Name and DOB of individuals you want searched.

Criminal History Record Search - Direct Access

Websites NYS UCS Home CHRS Home	Options Search Request Receipts/Job Status	Resources <i>open in new window</i> CHRS FAQs Pay Connexion FAQ ACH Origination #s	Help <i>opens in new window</i> User Guide Contact Us	My Account Change Password Change Email Logout
--	---	---	---	--

Direct Access 'Search Entry' Screen

New York State Unified Court System
Criminal History Record Search - Direct Access

You are logged in as Miller, Nick [logout](#)

Home
CHRS

Options
▶ Search Request
Receipts/Job Status

Resources
[open in new window](#)
CHRS FAQs
Pay Connexion FAQ
ACH Origination #s

Help
[opens in new window](#)
User Guide
Contact Us

Search Request: Search Entry

SEARCH INFORMATION
The search is based on finding an exact match of both the Name and DOB. Any variation of the Name and DOB is not considered a match.
The individual's Last Name, First Name, and DOB are required for a search. Only fill in Company Name for a company search.

Required Field * [Search Entry Instructions](#)

Entry 1

Last Name *	First Name *	Suffix	DOB (mm/dd/yyyy) *
Coughlin	Tom		09/23/1948
Company Name			

Entry 2

Last Name *	First Name *	Suffix	DOB (mm/dd/yyyy) *
well	Perry		05/04/1969
Company Name			

Entry 3

Last Name *	First Name *	Suffix	DOB (mm/dd/yyyy) *
Gilbride	Kevin		03/17/1956
Company Name			

Entry 4

Last Name *	First Name *	Suffix	DOB (mm/dd/yyyy) *
Reese	Jerry		11/12/1967
Company Name			

Entry 5

Last Name *	First Name *	Suffix	DOB (mm/dd/yyyy) *
Company Name			
New York Football Giants			

< Previous Next >

Criminal History Record Search - Direct Access

Websites
[NYS UCS Home](#)
[CHRS Home](#)

Options
[Search Request](#)
[Receipts/Job Status](#)

Resources
[open in new window](#)
[CHRS FAQs](#)
[Pay Connexion FAQ](#)
[ACH Origination #s](#)

Help
[opens in new window](#)
[User Guide](#)
[Contact Us](#)

My Account
[Change Password](#)
[Change Email](#)
[Logout](#)

Search criteria Information

Click to open the 'User Guide' in the section related to 'How do you submit a name if.....'?

You can enter the individual's DOB using the specified format or select from the calendar.

Enter Jr., Sr, or III, if applicable.

Enter the individual's full Last and First name. Reference the 'User Guide' for instructions regarding variations of last name formats e.g., dual, hyphenated, apostrophe, etc.

Use 'Company Name' field to conduct company searches but leave remaining fields blank as displayed.

Direct Access 'Verification' Screen

- Home**
CHRS
- Options**
Search Request
Receipts/Job Status
- Resources**
open in new window
CHRS FAQs
Pay Connexion FAQ
opens in new window
User Guide
Contact Us

Search Request: Verification

CHARGE INFORMATION
Chase will add a convenience fee to the total charge at payment time, this fee will be retained by Chase and it will not go to the Office of Court Administration.

Charge Information	
Search Quantity	5
Unit Price	\$65
Total Charge	\$325

Convenience fee collected by Chase.

Charge Information displays number of searches and total cost not including convenience fee.

	Last Name	First Name	Suffix	Date of Birth
1	COUGHLIN	TOM		09/23/1948
2	FEWELL	PERRY		05/04/1969
3	GILBRIDE	KEVIN		03/17/1956
4	REESE	JERRY		11/12/1967
5	NEW YORK FOOTBALL GIANTS			

Company search.

Reminder urging customers to recheck information.

Please review all entered search information carefully. To change any search request data, please click the Previous button below. This will bring you back to Search Entry page.

Checking the 'Verification' box is required to insure your understanding of our refund policy.

Verification *
 By checking this box I am aware that searches entered incorrectly or submitted unintentionally will not be refunded or credited.

< Previous **Next >**

Click the "Next" button to display the first page of JP Morgan Chase Pay Connexion payment process.

**Chase Pay Connexion ' Make a Payment' Screen (Public Account)
Credit / Debit Card Only**



- Make Payment
- Manage Accounts
- Pending Payments
- Payment History



[Privacy](#) [Customer Service](#) [Help](#) [Exit](#)

Make a Payment - Background Search

Please correct the errors

JP Morgan Chase will charge a convenience fee for this service. OCA does not receive any part of these fees. The fee amount will display on the payment verification screen. You will have the opportunity to cancel this payment before the fee is charged.

PAYMENT INFORMATION

Job Number*: 2383980

PAYMENT DETAILS

Payment Amount*:

\$325.00

Payment Date:

Jul-02-2013

PAYMENT METHOD

New Account*:

Credit/Debit Card   

Card Number*:

4111111111111111

This payment may be assessed a convenience fee. The fee amount will display on the payment verification screen. You will have the opportunity to cancel this payment before the fee is charged.

[Continue](#) [Cancel](#)

Public Account customers only have the Credit / Debit Card payment option.

**Chase Pay Connexion ' Make a Payment' Screen (Corporate Account)
eCheck or Credit / Debit Card Payment**

New York State Unified Court System

Privacy Customer Service Help Exit

Make a Payment - Background Search

Bold fields with * are required.

JP Morgan Chase will charge a convenience fee for this service. OCA does not receive any part of these fees. The fee amount will display on the payment verification screen. You will have the opportunity to cancel this payment before the fee is charged.

PAYMENT INFORMATION

Job Number*: 2383980

PAYMENT DETAILS

Payment Amount*: \$325.00 **Payment Date:** Jul - 02-2013

PAYMENT METHOD

Saved Account*: Select [Account Name]

New Account*:

- eCheck
- Credit/Debit Card

Card Number*: [Input Field]

Continue Cancel

Internet 100%

Select payment process

JP Morgan Chase convenience fee.

Please reference Job Number when inquiring about search status.

If after your initial visit you chose to save (and nickname) your account information, the account name will appear in this field. Selecting your account (nickname) from the drop down list avoids re-typing the account information.

eCheck - payment via your 'personal' or 'business' checking / savings account.

Credit / Debit card - payment via your 'personal' or 'business' credit / debit card. Enter card number.

This page requires Corporate Account customers to choose how they intend to pay for the NY Statewide search - eCheck or Credit / Debit Card..

Option to void payment and search request.

Chase Pay Connexion 'Credit/Debit Card' Make a Payment Screen



- Make Payment
- Manage Accounts
- Pending Payments
- Payment History

\$325.00
CHASE

Manage Accounts allows you to Edit, Delete, and Add an eCheck or Credit /Debit Card account.

Please reference Job Number when inquiring about search status.

Saving the account (and Nicknaming it) gives you the option of selecting the same account during your next visit avoiding re-entry of information.

Please check '**Use Profile Address as Billing Address**' to confirm displayed address is the same as your credit card billing statement.

Privacy Customer Service Help Exit

Make a Payment - Background Search

Bold fields with * are required.

Required fields in **BOLD** print.

PAYMENT INFORMATION

Payment Amount: \$325.00

Payment Date: Jul-02-2013

Job Number: 2383980

CARD ACCOUNT INFORMATION

Card Number: XXXXXXXXXXXXXXX1111

Cardholder Name*: John Smith

Expiration Date*: 03 / 2016

Save this account?: Yes
 No

Nickname: JS

Nickname will display in the 'Saved Account' drop down field (previous page) next time you conduct a search.

Card Billing Address*: Use Profile Address as Billing Address

123 Main St
Anywhere, NY 11111
United States

Use New Billing Address Entered Below

Country*: United States

Address 1*:

Address 2:

City*:

State*: Select State

Zip Code*: -

This payment may be assessed a convenience fee. The fee amount will display on the payment verification screen. You will have the opportunity to cancel this payment before the fee is charged.

Continue

Cancel

Option to void payment and search request.

Chase Pay Connexion 'Credit/Debit Card' Verify Payment Screen



- Make Payment
- Manage Accounts
- Pending Payments
- Payment History



Point of information regarding the CHRS Job Number.

[Privacy](#) [Customer Service](#) [Help](#) [Exit](#)

Verify Payment - Background Search

Bold fields with * are required.

Please reference Job Number when contacting OCA regarding questions about the Criminal History Record Search request.

Please verify your payment, then choose **Confirm**.

Your Payment Detail

Payment Amount: \$325.00
Chase Convenience Fee: \$11.00
Total Payment Amount: \$336.00
Scheduled Payment Date: **Jul-02-2013**
Amount Due: \$325.00
Job Number: **2383980**

Your Account Detail

Account Nickname: **JS**
Cardholder Name: **John Smith**
Credit Card or Debit Card Number: **XXXXXXXXXXXX1111**
Credit Card or Debit Card Type: **Visa Credit**

Your Credit/Debit Card Billing Address

Billing Street Address 1: **123 Main St**
Billing Street Address 2:
Billing City: **Anywhere**
Billing State: **NY**
Billing Zip Code: **11111**
Billing Country: **United States**

E-mail Address: **jsmith@test.com**

E-mail address used to send confirmation.

Send me an email confirmation:

Check box if you would like an e-mail confirmation.

3 digit code on the signature strip of your credit/debit card*:

Required field.

Confirm **Cancel**

Option to void payment and search request.

Chase Pay Connexion 'eCheck' Make a Payment Screen (Corporate Account)



- Make Payment
- Manage Accounts
- Pending Payments
- Payment History



[Privacy](#) [Customer Service](#) [Help](#) [Exit](#)

Make a Payment - Background Search

Bold fields with * are required.

JP Morgan Chase will charge a convenience fee for this service. OCA does not receive any part of these fees. The fee amount will display on the payment verification screen. You will have the opportunity to cancel this payment before the fee is charged.

PAYMENT INFORMATION

Job Number*: 2383980

PAYMENT DETAILS

Payment Amount*:
\$325.00

Payment Date:
Jul - 02 - 2013

PAYMENT METHOD

New Account*:

eCheck

Credit/Debit Card



Card Number*:

This payment may be assessed a convenience fee. The fee amount will display on the payment verification screen. You will have the opportunity to cancel this payment before the fee is charged.

[Continue](#) [Cancel](#)

Release 10.1.1_3 © 2002 - 2013 JPMorgan Chase Bank, N.A. [Browser Requirements](#)

Corporate Account user can choose to pay via the 'eCheck' option.

Chase Pay Connexion 'eCheck' Make a Payment Screen (Corporate Account)

New York State Unified Court System

Privacy Customer Service Help Exit

Make a Payment - Background Search

Bold fields with * are required.

PAYMENT INFORMATION

Payment Amount: \$325.00 Payment Date: Jul - 02 - 2013
Job Number*: 2383980

ECHECK ACCOUNT INFORMATION

Routing Number*:
Account Number*:
Re-enter Account Number*:

Account Type*:
 Checking Savings
Account Category*:
 Consumer Business
Save this account?:
 Yes No
Nickname:

This payment may be assessed a convenience fee. The fee amount will display on the payment verification screen. You will have the opportunity to cancel this payment before the fee is charged.

Continue Cancel

© 2002 - 2011 JPMorgan Chase Bank, N.A. [Browser Requirements](#)

Done Internet 100%

Callout 1 (top right): To avoid possible problems with ACH transactions regarding financial institutions programming electronic blocks or filters to prevent unauthorized access to your account, provide your bank with origination numbers (company ID's) which identify and authorize JP Morgan Chase (approved debtor) to complete the payment transaction. See page 2.

Callout 2 (middle right): Nickname will display in the 'Saved Account' drop down field next time you conduct a search.

Callout 3 (bottom left): Saving the account (and Nicknaming it) gives you the option of selecting the same account during your next visit avoiding re-entry of Bank Account information.

Callout 4 (bottom right): Option to void payment and search request.

Chase Pay Connexion 'eCheck' Make a Payment Screen (Corporate Account)



- Make Payment
- Manage Accounts
- Pending Payments
- Payment History



[Privacy](#) [Customer Service](#) [Help](#) [Exit](#)

Verify Payment - Background Search

Bold fields with * are required.

Please reference Job Number when contacting OCA regarding questions about the Criminal History Record Search request.

For your own protection, review the details of your payment and enter your User ID below before choosing **Confirm**.

Your Payment Detail

Payment Amount: **\$325.00**
Chase Convenience Fee: **\$1.00**
Total Payment Amount: **\$326.00**
Scheduled Payment Date: **Jul - 02 - 2013**
Amount Due: **\$325.00**
Job Number*: 2383980

Point of information regarding the CHRS Job Number.

Your Account Detail

Bank Routing Number: **222371863**
Bank Account Number: **XXXXXXXXXXXXXXXX9999**
Bank Account Type: **Checking**
Bank Account Category: **Business**

E-mail address used to send payment confirmation.

E-mail Address: **JSmith@test.com**

Send me an email confirmation:

Check box if you would like an e-mail confirmation.

Enter User ID*:

Enter User ID provided by OCA's CHRS Unit

Terms And Conditions

PLEASE READ AND APPROVE THE FOLLOWING AUTHORIZATION

By clicking "I Accept", I authorize the payee to electronically debit my bank account for the amount(s) and date set forth above. This authorization is valid for this transaction only.

If a convenience fee is added to the transaction, I understand that the convenience fee displayed will be included in the total payment amount.

In the event that a payment is returned for insufficient funds, I authorize the payee to electronically debit my bank account for the original amount of the transaction, as well as a returned item fee, up to the maximum amount allowed by law.

PLEASE PRINT A COPY OF THIS AUTHORIZATION FOR YOUR RECORDS

I accept the Terms and Conditions*:

Required.

Confirm **Cancel**

Option to void payment and search request.

E-mail Confirmation from Chase Pay Connexion (Corporate Account)

Mail From: <noreply@payconnexion.com>

Mail Properties Personalize Message Source

From: <noreply@payconnexion.com> 1/19/2011 2:02 PM
To: Andujar, Michael
Subject: Payment Confirmation for Background Search

*** PLEASE DO NOT RESPOND TO THIS EMAIL ***

Thank you for submitting your payment for Background Search. This email is to confirm that on Jan-19-2011, you authorized Office of Court Administration Criminal History Record Search to debit the bank account listed below on the scheduled payment date.

Confirmation Number: OCACHS000001023
Confirmation Date (ET): Jul - 02 -2013 02:50:11 PM
Payer Name: John Smith
Amount Due: \$325.00

Payment Amount: \$325.00
Chase Convenience Fee: \$1.00
Total Payment Amount: \$326.00
Scheduled Payment Date: Jul - 02- 2013

Account Nickname: JS
Routing Number: 021000021
Account Number: XXXXXXXXXXXXX0345
Account Type: Checking
Account Category: Business

Example shows 'nickname' given to the saved account. Next time you request a search you only need to select the account by name without having to retype the account information.

If you have questions about this payment or need assistance, please view the payment online at <https://apps-dev.courtnet.org/chrs/SearchCancel>, or call Customer Service at (212) 428-2916.

Thank you for using the Office of Court Administration Criminal History Record Search electronic payment system.

OCA/CHRS Direct Access 'Search Request Receipt' Screen

Criminal History Record Search - Direct Access

You are logged in as Landers, Frasier [logout](#)

Home
CHRS

Options
▶ **Search Request**
Receipts

Resources
open in new window
CHRS FAQs

Help
opens in new window
User Guide
Contact Us

Search Request: Submitted

Congratulations, your search request has been successfully submitted.

Job Number:	2383980
Job Date:	07/02/2013 02:30 PM
Quantity:	5
Amount Due:	\$325.00
Convenience Fee:	\$1.00
Payment Total:	\$326.00
Payment Date:	07/02/2013 02:30 PM
Confirmation Number:	OCACHS000001197
Account Ending In:	1111

You may view your receipt at any time by clicking the *Receipts* link at Home Page or by clicking the *View & Print Receipt* button on this page.

Don't have a PDF viewer? [Download Adobe Reader](#) (*opens in a new window*)

View & Print Receipt
(opens in a new window)

Please print the receipt of your request for record. Your results will be e-mailed to you, please allow 24 hours for delivery.

If you have any questions, or your e-mail was not received, please contact the CHRS Unit at (212)428-2950. Be sure to reference the job number.

New Search | **Return to Home Page** | **Log Out**

Local intranet 100%

Print Receipt - sample displayed on page 18.

Click the 'Log Out' button to return to the 'Login' page.

Click the 'New Search' button to start a new search.

Click the 'Return to Home Page' button to return to the 'Welcome' page.



NEW YORK STATE
Unified Court System

RECEIPT

OFFICE OF COURT ADMINISTRATION
CRIMINAL HISTORY RECORD SEARCH

07/02/2013

John Smith
125 Main Street
Anywhere, NY 11111

Detailed CHRS Receipt providing transaction information including search Names / DOB submitted for NY Statewide search.

This will acknowledge receipt of your search request submitted on 07/02/2013 for job number 2383983.

Submitted By:	John Smith	Amount Due:	\$325.00
Customer Number:	52920	Convenience Fee:	\$1.00
Job Number:	2383980	Payment Date:	07/02/2013 02:45 PM
Job Date/Time:	07/02/2013 02:30 PM	Confirmation Number:	V13CHS000001831
Quantity:	5	Account Ending In:	9999
Payment Total:	\$326.00		

Criminal History Record Search Requests

*Names without a DOB are Company Searches

<u>Requested Name</u>	<u>DOB</u>
1. COUGHLIN, TOM	09/23/1948
2. FEWELL, PERRY	05/04/1969
3. GILBRIDE, KEVIN	09/17/1956
4. REESE, JERRY	11/12/1967
5. THE NEW YORK FOOTBALL GIANTS	



NEW YORK STATE
Unified Court System

OFFICE OF COURT ADMINISTRATION
25 Beaver Street
New York, New York 10004
(212) 428-2810

Division of Administrative Services
Criminal History Record Search (CHRS) Program

Job Status Report

Job Status Report displays the search outcome for the Names / DOB submitted. If all the names submitted return a **NO RESULTS FOUND**, status, you do not receive a 'Criminal Disposition Data Sheet.' However, If anyone name submitted return a **RESULTS FOUND** status, you will receive a 'Criminal Disposition Data Sheet' (sample dispalyed on next page.)

Bill To Information	Job No	Delivery Type	Order Date
Worldwide Search, Inc. 325 Dean Street 7 th Floor New York, NY 10003 Attn: Michelle Andrew	171445	E-Mail	09/14/2004
	Searches Requested		Searches Entered
	20		20
Name	Date of Birth	County	Status
BECK, DAVID	05/26/1974	Statewide	No Results Found
BURGOS, RUBY	07/17/1952	Statewide	No Results Found
CHIVEIK, CAMILLE	01/03/1948	Statewide	No Results Found
DAVILA, SAMUEL	06/30/1958	Statewide	No Results Found
DUNNEMANN, CRAIG	01/04/1961	Statewide	No Results Found
DYNNEMANN, HELEN	05/15/1964	Statewide	No Results Found
HART, ALBERTO	04/18/1962	Statewide	No Results Found
HART, LAURA	12/15/1976	Statewide	No Results Found
JOSEPH, MATTHEW	08/03/1971	Statewide	No Results Found
MARTE, GREGORY	08/08/1948	Statewide	No Results Found
MASSIMINO, STEVEN	10/16/1968	Statewide	Results Found
MATTISON, JOSEPH	08/13/1971	Statewide	No Results Found
MURRAY, JESSICA	08/29/1968	Statewide	No Results Found
ORTIZ, KENNETH	03/28/1964	Statewide	No Results Found
PODBIELSKI, MICHAEL	02/06/1961	Statewide	No Results Found
TAYLOR, MELISSA	04/04/1968	Statewide	No Results Found

S A M P L E

SEARCH RESULTS ARE BASED ON FINDING AN EXACT MATCH OF THE NAME AND DATE OF BIRTH SUBMITTED.

AS OF JULY 20, 2007, THE NYS OFFICE OF COURT ADMINISTRATION'S CHRS REPORT WILL NO LONGER PROVIDE CASE DISPOSITION DATA FOR NONCRIMINAL OFFENSES (E.G., VIOLATIONS AND INFRACTIONS.)

NYS TOWN AND VILLAGE COURT DISPOSITION DATA IS NOT AVAILABLE FOR THE PERIOD MAY 1991 THROUGH 2002. AS OF MAY 2007 ALL TOWN AND VILLAGE COURTS REPORT TO OCA. TOWN AND VILLAGE DISPOSITION DATA FROM 2002 THROUGH MAY 2007 IS LIMITED. A LIST OF TOWN AND VILLAGE COURT REPORTING DATES IS AVAILABLE ON OUR WEBSITE: WWW.NYCOURTS.GOV/APPS/CHRS

AS OF MAY 2009 AND IN ACCORDANCE WITH THE RECENT YOUTHFUL OFFENDER LEGISLATION CPL 720.15(1), THE NYS CRIMINAL HISTORY RECORD SEARCH REPORT WILL NOT REPORT PENDING CRIMINAL CASES CATEGORIZED AS YOUTHFUL OFFENDER ELIGIBLE. FOR MORE INFORMATION REGARDING THIS NEW LEGISLATION, CHECK THE FOLLOWING WEBSITE AND SELECT CPL AND ARTICLE 720.
<http://public.leginfo.state.ny.us/menugetf.cgi?COMMONQUERY=LAWS>

This section of the **Job Status Report** provides information regarding the accuracy and completeness of the NYS CHRS Report.



NEW YORK STATE
Unified Court System

OFFICE OF COURT ADMINISTRATION
25 Beaver Street
New York, New York 10004
(212) 428-2810

Division of Administrative Services
Criminal History Record Search (CHRS) Program

Criminal Disposition Information

Bill To Information	Job No	Delivery Type	Order Date	Order Date
Worldwide Search, Inc. 325 Dean Street 7 th Floor New York, NY 10003 Attn: Michelle Andrew	171445	E-Mail	09/14/2004	08:18 AM

S A M P L E

Name (A.K.A.)		Arrest Date	Adjourn/Disposition Date, Charge, Disposition, and Sentence Information	OCA Remarks
County	D.O.B			
CRY, DONE		05/09/2001	District Court Docket/Case/Serial Number: 2001NA010799 Court Control Number : 346475889N Plead Guilty Date: 04/15/2002 Last Disposition Date: 07/20/2002 Charge: PL 170.05 00 AM 3 RD DEGREE - FORGERY Disposition / Status: PLED GUILTY Sentenced to: CONDITIONAL DISCHARGE 25 HOURS, IMPRISONMENT TS Charge: PL 170.10 01 DF 2 ND DEGREE - FORGERY Disposition/Status: REDUCED	
NASSAU	10/16/1968			

Law Codes:

AC Administrative Code	CPL Criminal Procedure Law	LOC Local Law	RP Real Property Law
ABC Alcoholic Beverage Control Law	ECL Environmental Conservation Law	MD Multiple Dwelling Law	RR Railroad Law
BL Banking Law	GB General Business Law	MHY Mental Hygiene Law	SW Social Services Law
CON Conservation Law	GML General Municipal Law	PHL Public Health Law	TL Transportation Law
COR Correction Law	LAB Labor Law	PL Penal Law	VTL Vehicle and Traffic Law

Charge Nomenclature:

Example: PL 220.03.00 AM
 PL (Penal Law) = NYS Law 220.03 = Section 00 = Subsection AM = Severity 'A' Misdemeanor

Charge Severity:

I = Infraction V = Violation M = Misdemeanor F = Felony

Case Supplement Data:

Occasionally, current case disposition data cannot be displayed in the usual manner. We have provided this additional information under the heading of 'Case Supplement Data.' This information may not be complete and you should contact the court for complete case disposition.

These sections has information which will help with understanding some of the case information.

- UNDER NEW YORK STATE LAW VIOLATIONS AND INFRACTIONS ARE NOT CRIMES.
- SEARCH RESULTS ARE BASED ON FINDING AN EXACT MATCH OF THE NAME AND DATE OF BIRTH SUBMITTED.
- NYS TOWN AND VILLAGE COURTS DISPOSITION DATA IS NOT AVAILABLE FOR THE PERIOD MAY 1991 THROUGH 2002. AS OF APRIL 2007, ALL TOWN AND VILLAGE COURTS REPORT TO OCA.
- DISCLAIMER: THIS RESPONSE IS BASED ON INFORMATION SUPPLIED BY THE CUSTOMER. ALL ENTRIES ARE AS COMPLETE AND ACCURATE AS THE DATA FURNISHED TO THE OFFICE OF COURT ADMINISTRATION BY THE NYS COURT OF CRIMINAL JURISDICTION.

Direct Access 'Welcome Page'

After you have created your account and submitted your initial search request, your next visit will prompt the 'Welcome' page which displays after you enter your User ID and Password.

You are logged in as Andujar, Michael [logout](#)

Welcome

Your Information

Andujar, Michael
CHRS UNIT - DIRECT ACCESS
25 Beaver Street
9th Floor
New York, NY 10004

Phone: (212)428-2950
Cell:
Fax: (212)428-2949
e-mail: mandujar@courts.state.ny.us

To make changes to any of the above information please contact the [CHRS Unit](#).

Before re-submitting a job, please click the **View Receipts/Job Status** link to check the status of your previously submitted job. If the job does not appear on the list and/or you never received a confirmation number from Chase indicating payment, please contact the [CHRS Unit](#).

Search Request

If you would like to request a search, click below. You may request up to 50 searches in one request.

[> Search Now](#)

Receipts/Job Status

If you would like to view receipts and results from past requests or to check the status of current requests, click below.

[> View Receipts/Job Status](#)

Home
CHRS

Options
Search Request
Receipts/Job Status

Resources
open in new window
CHRS FAQs
Pay Connexion FAQ
ACH Origination #s

Help
opens in new window
User Guide
Contact Us

Content | Navigation | Accessibility

Click 'Search Now' to start the search request process.

Click 'View Receipts / Job Status' to view and print receipts and results of the last six months and also check the status of current CHRS requests. The next page provides a view of this screen.

New York State Unified Court System

Criminal History Record Search - Direct Access

You are logged in as Hickey, Julie [logout](#)

Home
CHRS

Options

[Search Request](#)

Receipts

Resources

open in new window

[CHRS FAQs](#)

[Pay Connexion FAQ](#)

Help


opens in new window

[User Guide](#)

[Contact Us](#)

Receipts

A PDF viewer is required to view a receipt. Don't have a PDF viewer installed on your PC, [Download Adobe Reader](#).

 Receipts can only be viewed for searches within the last six months.

Receipts 1 through 25 of 261

All receipts display as PDFs in a new browser window.

Job ID	Job Date	Receipt	Job Status	Information
1957418	03/20/2012 12:09 PM	View Receipt	Processing	
1957151	03/20/2012 10:21 AM	View Receipt	View Job Status	View Data Sheet
1957020	03/20/2012 09:08 AM	View Receipt	View Job Status	No Results Found
1956985	03/20/2012 08:29 AM	View Receipt	View Job Status	View Data Sheet
1956965	03/20/2012 07:48 AM	View Receipt	View Job Status	View Data Sheet
1956964	03/20/2012 07:36 AM	View Receipt	View Job Status	View Data Sheet
1956962	03/20/2012 07:23 AM	View Receipt	View Job Status	View Data Sheet
1956959	03/20/2012 07:07 AM	View Receipt	View Job Status	View Data Sheet
1956832	03/19/2012 06:04 PM	View Receipt	View Job Status	View Data Sheet
	03/19/2012 03:56 PM	View Receipt	View Job Status	No Results Found
1956492	03/19/2012 02:59 PM	View Receipt	View Job Status	View Data Sheet
1956334	03/19/2012 01:54 PM	View Receipt	View Job Status	View Data Sheet
1956195	03/19/2012 12:37 PM	View Receipt	View Job Status	View Data Sheet
1956009	03/19/2012 11:29 AM	View Receipt	View Job Status	View Data Sheet

Click to view and print CHRS receipt. Sample receipt is provided on page 18.

Recently submitted search requests not yet completed will display search status.

Click to view and print CHRS Job Status Report. Sample report is provided on page 19.

Click to view and print the CHRS Criminal Disposition Data Sheet. Sample report is provided on page 20.

Job Number and Date/Time CHRS request was submitted.